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Notice of Nondiscriminatory Policy as to Students – DCH Regional Medical Center and the School of Radiologic Technology are equal opportunity employers and educators. Federal and state law prohibits discrimination in employment and student selection practices because of race, color, sex, disability and national or ethnic origin to all of the rights, privileges, programs, benefits, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, age and disability, national or ethnic origin in administration of its educational policies, admission policies, and scholarship and loan programs. At no time will any student or faculty applicant be excluded from consideration of acceptance to the program or employment on the basis of the above criteria.

General Information

The DCH Regional Medical Center School of Radiologic Technology is committed to assist in improving the physical, emotional and spiritual well being of its enrolled students and members of the communities it serves through the delivery of quality instruction provided within a framework of fiscal responsibility. The faculty and staff are dedicated to provide the best possible educational environment and instruction to assure competency in all areas of the established curriculum. The program is committed to providing high quality healthcare professionals to any medical community.

The Radiography Program was established in 1955 and continues to enroll and graduate students into the Radiography Field as entry-level radiographers. To date, our program has graduated 512 students and we have a 100% first time pass rate on the ARRT exam. This puts our program in the 92nd %ile in the nation.

Students receive a minimum of 800 contact hours of scheduled classroom experience and at least 1,728 contact hours of clinical experience during the 24-month program. Students will be assigned various clinical
hours in order to supply students with clinical experiences to prepare them to competently perform duties of the entry-level radiographer.

Classes begin in September each year. Clinical experience includes rotations through DCH Regional Medical Center, Northport Medical Center and all other program’s educational centers. Evening and weekend rotations are required. The program curriculum is on the quarter system.

- The average school day consists of eight hours with the student being involved in a combination of didactic, laboratory, and clinical education activities. Classes are conducted Monday – Friday according to quarterly schedules. Total school time will not exceed forty (40) hours per week.

- First year students in the School of Radiologic Technology are on probation for the first three months of the program.

- *Hospitalization insurance coverage is to be supplied by the student.*

- A copy of the Standards for an Accredited Educational Program in Radiologic Sciences is available in the office of the Program Director for your information. They are also available online at www.jrcert.org.

- The radiation protection measures practiced at the DCH Regional Medical Center are established at levels below Federal Regulations. The medical center has a functional radiation safety department. Students will adhere to the medical center’s radiation protection policies and practices.

**Goals and Purpose**

The purpose of the program is to provide educational opportunities in the Radiologic sciences to members of the communities supported by the sponsor. To that end, the goals of the program and its curriculum are designed to:

- Graduate students with the professional skills necessary to perform competently in the clinical setting.
- Provide students with opportunities to develop and then acquire problem-solving and critical thinking skills.
- Program graduates will demonstrate values and ethical behaviors of a radiographer.
- Graduate students that will practice effective communication skills.
- The School of Radiologic Technology will provide the healthcare community with entry-level competent radiographers.

**Program of Instruction**

The DCH Regional Medical Center offers a 24-month full-time program of instruction leading to an Associate’s degree in this field. The curriculum follows the American Society of Radiologic Technologists (ASRT) curriculum guidelines. The curriculum provides a sequence of study in the science of radiology to prepare the student to become an efficient and capable assistant to the radiologist. Students will be responsible for the production and technical quality of computed and digital radiographic images to permit accurate diagnosis of the various systems of the body. The program also provides students with education in ethical behaviors, effective
communication, patient care and critical thinking skills. The program strives to provide the stimulation and encouragement conducive to a good learning environment.

The Radiography Program is under direction of the Director of Imaging Services and the Medical Advisor of the Program. The program faculty includes a full-time Program director, clinical coordinator and didactic instructor. The program also has clinical instructors assigned to each clinical education center. The professional staff of the Department of Radiology, including the radiologists and registered technologists also provides instruction.

**Clinical Education**

Applying the knowledge obtained in the classroom in a radiology department is essential. Each student's performance of clinical procedures outlined in his or her assignment is supervised by Radiologic technologists and evaluated periodically by the clinical instructors. Students rotate through all areas of the radiology department and outpatient center at DCH Regional Medical Center and at Northport Medical Center, but they are not expected to develop proficiency in specialty areas. Students also rotate through all program educational centers.

The student's purpose during his or her clinical rotation is to develop skills needed to practice general diagnostic radiography, supervised by a qualified physician. The clinical portion of the program is a competency based-sequencing curriculum. The clinical education assignments are correlated with classroom activities and students pass off exams to become competent and proficient. All relevant diagnostic equipment in DCH Regional Medical Center’s Radiology Department is incorporated into the student's clinical practice.

**Accreditation**

The Joint Review Committee on Education in Radiologic Technology accredits the DCH Radiography Program. Their address is: 20 North Wacker Drive, Suite 2850, Chicago, IL 60606-2901. Email: mail@jrcert.org or phone 312.704.5300.

The State of Alabama Department of Postsecondary Education granted the DCH Radiography Program with a Private School License in 2014.

The DCH Radiography Program is located at 408-C Bryant Drive East, across from DCH Regional Medical Center, a 620-bed referral hospital serving a 10 county area in West Alabama.

**Expenses**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$25</td>
</tr>
<tr>
<td>The application fee is a non-refundable fee.</td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>$1,300 per quarter</td>
</tr>
<tr>
<td></td>
<td>$10,400 total for 2 yrs</td>
</tr>
<tr>
<td>Textbooks</td>
<td>$1,000 approximate</td>
</tr>
<tr>
<td>Uniforms (scrubs) - students in the DCH Radiology Program wear Royal Blue scrubs.</td>
<td>$250 approximate</td>
</tr>
</tbody>
</table>
**Refunds**

Refunds are based upon length of time remaining in program upon departure.

**Financial Aid & Scholarships**

The DCH School of Radiologic Technology is not a federally funded program; we are a hospital based program. Therefore, we do not qualify for a school code as required for pell grants, etc. However, once accepted and in your 1st quarter, there are several scholarship opportunities that can be applied for.

**Application Requirements**

*Falsification of any information on the application will result in dismissal of the application.*

The following are the guidelines for application into the Radiology Program. However, current college coursework will supersede these scores. You are still required to have either a HS diploma or a GED.

Thank you for your interest in the Radiography Program at DCH Regional Medical Center. Due to the restrictions of class size, application to the program does not guarantee acceptance. We are currently accepting 20 students.

2. Transcripts from high school and college(s) with GPA noted.
3. **MANDATORY:** These are the required college courses that must be taken and completed before the deadline to apply and a minimum grade of a C is required.
   - College Algebra
   - Fundamentals of Public Speaking (3 hour class)
   - English Composition I
   - Anatomy & Physiology I
   - Anatomy & Physiology II
4. **GPA:**
   - A. The applicant must have a *minimum* college GPA of 2.5.
   - B. The applicant with a GED certificate must have a 50 overall score with a score of 50 on all sections.
   - C. If the GED scores do not meet the requirements listed above, then the applicant must have a college cumulative GPA of 3.0.
5. **ACT score**
   - A. Our requirement is a score of 18.
   - B. The ACT is not required if the applicant has a BS degree in any subject with a minimal final cumulative GPA of 2.5; however, the score will be added to the final point system.
   - C. If an applicant has a score of 15 – 17, then they must have a college GPA of 3.0 or higher.
   - D. **Cannot** be older than 10 years.
6. **Reference letters**

   A. We require three reference letters from individuals other than family and current employers.

   B. These letters are to be postmarked or received no later than May 31 for you to be eligible for consideration into our program.

7. **8-hour observation visit.** An observation visit is where the applicant will be toured to some of the clinical educational sites where training will occur. This is your chance to see what a Radiologic Technologist does throughout the day.

8. Must be 18 years of age prior to the program’s start date.

9. If offered a position for admission, applicant must complete the DCH Regional Medical Center pre-employment physical examination.

**Application Process**


2. Once you have submitted your application, HR will forward to the school agent.

3. Once your application is received by the agent, you will be notified about your next steps.

4. Application fee - $25. **Please make this check out to DCH Radiography Program.**

5. ACT scores – must be an official copy from within the last ten years.

6. Transcripts - must be an official copy sent from the school.
   - High School – **GPA should be prominently displayed on the transcript.**
   - College - GPA should be prominently displayed

7. GED scores, if applicable (official copy)

8. Must complete a scheduled 8-hour observation visit to the Radiology department at DCH Regional Medical Center **prior** to the deadline date of May 24. You will be notified by the school agent when you can schedule this visit. **Observers will be required to complete an observation eval that will be turned in as part of their application.**

9. All required transcripts and application fee should be mailed to:

    DCH Radiography Program
    ATTN: Kim Wiggins
    809 University Blvd. E
    Tuscaloosa, AL 35401
**Personal Qualifications**

1. **Physical** - Because of the nature of our work and the services and responsibility to our patients, we must require certain physical abilities of our applicants:
   
a. **Hearing** - Must be able to hear and answer phone, hear appropriate equipment sounds and hear patient distress symptoms. Corrected hearing accepted.

b. **Sight** - Students must be able to read requests, monitors, charts, equipment operating controls and observe patient responses. Corrective lenses accepted.

c. **Mobility** - Students must be able to move wheelchair/stretcher patients, and assist patients walking. Appreciable physical effort with medium to medium heavy lifting of 75 pounds. May include climbing, kneeling, crouching, handling and reaching positions in assisting patients on and off X-ray tables. Coordination skills require good motor coordination, finger and manual dexterity. Students must be able to move quickly throughout the hospital, to include moving mobile X-ray equipment, and the transfer of patients to and from stretcher to X-ray tables.

2. **Communication** - Must be able to communicate with patients, co-workers, radiologists and referring physicians. Must write legibly, and speak and read English.

**Selection Procedure**

- For those applicants who meet the entrance requirements, an interview will be scheduled around June/July.

- This interview will allow applicants to ask questions and give the program personnel a chance to weigh such factors as your motivation and interpersonal skills.

- Point values will be assigned to:
  - Academic performance in required college courses
  - Overall academic performance
  - References recommendations
  - Communication skills
  - Comments on observational form
  - Admissions Committee Evaluations from interview

- Acceptance into the program will be in accordance with the applicant's ranked point value.

*A letter with your assigned interview date and time will be sent after the deadline. Those accepted into the program will be notified as soon as ALL background checks have been completed. Those accepted will be notified via a phone call and an acceptance letter.*

*Revised: 7/2015*
### Applicant Name

<table>
<thead>
<tr>
<th>ACT Score or AAS</th>
<th>Score/Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>BS</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

### College Performance

#### Category A Courses
- College Algebra = 0
- English Comp I = 0
- Anatomy & Physiology I w/lab = 0
- Anatomy & Physiology II w/lab = 0

#### Category B Courses
- Hx, Social & Behavioral Science = 0
- Speech = 0
- Medical Terminology = 0
- Fine Arts / Humanities Elective = 0

#### Category C Courses (maximum 12 hours)
- Additional Math/Science courses will be written in up to 12 hrs. = 0
- Bio I – 3 hr pre req to A & P = 0

### Cumulative Overall GPA

<table>
<thead>
<tr>
<th>ACT Score</th>
<th>AAS = 3</th>
<th>BS = 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 = 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19 - 21 = 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22 - 25 = 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>&gt;26 = 4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Total Points

- Cumulative Overall GPA = 0
- Category A Courses
  - Grade A = 4
  - Grade B = 3
  - Grade C = 1
- Category B Courses
  - Grade A = 1.5
  - Grade B = 1.25
  - Grade C = 1.0
- Category C Courses
  - Grade A = .75
  - Grade B = .50
  - Grade C = .25

### Total Points

= 0