

## DCH Plan for COVID-19 Vaccine for First Responders

### Overview

- DCH has received nearly 3,000 doses of the Pfizer/BioNTech vaccine and will begin vaccinations this Thursday, December 17.
- The first phase of the ADPH distribution plan focuses on vaccinating frontline healthcare workers and first responders in the community.

### Remote Site Vaccination Overview

- Community first responders will be vaccinated at the building (351 Paul W. Bryant Drive, East) in the parking lot just west of DCH Regional Medical Center.
- The site is a 3,750 square foot facility that will support drive-through vaccinations with adequate parking for the necessary 15-minute post vaccination observation.
- An appointment is required for each individual to be vaccinated.

### Remote Site Vaccination Process

- Employer will determine which of their employees will need to be scheduled to receive the COVID-19 vaccine.
  - Those getting the vaccine may have symptoms for a few days.
  - As a result, staffing levels should be closely monitored and employee **vaccinations in each area should be done on a staggered schedule.**
- Employer will email a list these employees to [covid19vaccine@dchsystem.com](mailto:covid19vaccine@dchsystem.com)
- Employer will provide employee with the vaccine scheduling number.
- Recipient (employee) will call scheduling number **(205) 759-7278** between the hours of **8 a.m.-4:30 p.m.** to set up an appointment to receive the COVID-19 vaccine. The following information will be needed to schedule an appointment:
  - Name
  - DOB
  - Address
  - Cell phone number (for reminders)
  - Email address
  - Insurance information (the vaccine is free but your insurance may be charged for the administration)
  - Employer
- After an appointment is scheduled, DCH staff will send an email with necessary paperwork regarding the vaccine as well as any requirements for the day of the appointment.
- Those who come for an appointment should come in their car, wear a mask, bring an employee ID and wear clothing that will allow for easy access to the upper arm.
- Those receiving the vaccine will be directed to wait in a designated parking area for a necessary 15-minute post vaccination observation.
- **Remote site hours and days for vaccinations are**
  - **Monday, 1 – 6:30 p.m.**
  - **Tuesday, 7:30 a.m. – 6:30 p.m.**
  - **Wednesday, 1 – 6:30 p.m.**
  - **Thursday, 7:30 a.m. – 6:30 p.m.**
  - **Friday, 1 – 6:30 p.m.**